



KENTCHURCH PARISH COUNCIL

Minutes of an Ordinary Meeting of Kentchurch Parish Council
held in the G V Community Café Pontrilas
on Wednesday 17th July 2024 at 6.30pm

No KPC/MW/109

Present

Councillor Mr K John Chance Chairman
Councillor Mrs Jennifer Evans Vice – Chairman
Councillor Mr John Pring
Clerk Mr M Walker

Also Present

Ward Councillor Mr Matthew Engel and one further member of the public

Prior to the start of the Parish Council Meeting the Chairman had received a letter of resignation from Councillor Mrs Heather Adams with immediate effect

The Parish Council instructed the Clerk to write and thank Heather for her dedication and diligence as a Parish Councillor and also for her time and endless efforts to improve the network of footpaths as their Footpaths Officer

Meeting declared open at 6.30pm by the Chairman

1.0 Apologies

Apologies were received and accepted from Councillor Mr Trefor Edwards
Lengthsman/Contractor Mr James Probert, BBLP Locality Steward Mr Paul Norris and representative from the Police not present

2.0 Declarations of Interest and Dispensations

2.1 No Declarations were made

2.2 No written applications for dispensations were received

3.0 Minutes

The Minutes of the Annual Meeting of the Parish Council No KPC/MW/108 held on Wednesday 15th May 2024 were confirmed as a true record and signed by the Chairman with two minor adjustments, Item 8.0, both initialled by the Chairman and Clerk

1) The deletion of Line 5 Item 8

2) Herefordshire Council Officer Jeff Geoff Pickford (lives in Derbyshire) has previously been involved with opening a railway station and is working with Ward Councillor Matthew Engel

The Parish Council resolved to change the correct order of business at this time to Item 6.1

6.0 Reports if available from:-

6.1 Ward Councillor Mr Matthew Engel gave a verbal report on National & County matters.

The Parish Council resumed the correct order of business at this time to Item 4.0

4.0 Financial Report

4.1 Receipts

No receipts received



4.2 Invoices for Payment

Clerk's Salary June 2024 Gross	£543.40
Mileage	£35.19
Postage	£11.35
Tax £108.80 NIC £0.00	
Nett Pay £481.14	

Cheque 101190

HMR&C 1 st ¼ Payment April May June	£326.00
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Cheque Number 101191

{payment to be made 30/06/2024}	
C A R E Herefordshire CIC	£20.00
Meeting Room Hire KPC07/17/2024	

Cheque 101195

J M Probert Invoice No JMP171	£315.00
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Lengthsman: **24th May** – Total £210

Strim grass on A465 junction for visibility

Unblock culverts along C1239

Strim around signage as working along C1239

28th June – Total £105

Cut back overhanging foliage at footpath at the road closure

Strim embankment in Pontrilas

Cut back over hanging foliage on footpath KZ22

Total amount due: £315

Cheque 101196

Clerk's Salary July 2024 Gross	£543.40
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Mileage	£15.48
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Postage	£1.35
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Tax £108.60 NIC £0.00

Nett Pay £451.63

Cheque 101197

Defib Store Ltd Cardiac Science Powerheart G3 Defibrillator Battery	£330.00
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Order No 000013687 Invoice No 41362

{Clerk authorised to pay by Credit Card}

Reimbursement by **Cheque 101198**

All payments **Unanimously** approved by the Parish Council

4.3 Bank Balances as per Barclays Internet Printed Bank Statements

Community Account	@ 1 st May 2024	£10,356.20
Community Account	@ 3 rd June 2024	£9,411.05
Community Account	@ 1 st July 2024	£8,950.63
Business Premium Account	@ 1 st May 2024	£8,291.84
Business Premium Account	@ 1 st July 2024	£8,325.83

Bank Reconciliations signed for both accounts

{The Parish Council Cheque Signatories are Councillor Mr K John Chance Chairman, Councillor Mr Trefor Edwards and Mrs Heather Adams {removal as signatory will be required}}

4.4 Insurance Review 2024-2025

The Parish Council authorised the Clerk to renew their insurance with Zurich Insurance when due



5.0 Application for “.gov.uk” domain

Parish Council to consider “.gov.uk” domain

The Parish Council resolved unanimously for the Clerk to start the process of obtaining a “.gov.uk” domain {possible grant available to help with costs}

Proposed by Councillor Mr K John Chance Chairman and Seconded by Councillor Mrs Jennifer Evans Vice – Chairman

6.0 Reports if available from:-

6.1 Ward Report from Ward Councillor Mr Matthew Engel

See after Item 3.0

6.2 Memorial Hall Delegate Report

Not present and no report available

6.3 Police Report

No Police present but correspondence had been received by email

Chief Inspector Greg Tudge correspondence 15th July 2024

26th June 2024 Letter from Hereford Police Station reference Local Policing Community Charter not completed for the last two quarters

The letter referred to Kentchurch Parish being served by the Golden Valley Police at Peterchurch when in fact the Parish is covered by the Herefordshire South Police.

Clerk instructed to write to the Police Commissioner Mr John Campion

6.4 Update from Chairman Mr John Chance reference Joint Parishes Meeting of Abbeydore & Bacton, Ewyas Harold, Kentchurch, Longtown and Vowchurch Parish Council with Ward Councillor

The Chairman gave a verbal report including:-

Footpath issues, reports made and no action taken by Herefordshire Council/Balfour Beatty Clerk to contact Herefordshire Council/Balfour Beatty Footpaths Department

Increase in tourism - minor roads are only single track and farming vehicles and cars/caravans/campervans etc. meet and problems arise with owners of large vehicles unable to reverse Roads are unsuitable

Farmers have to diversify in order to survive

Summer is a very busy time for farmers and holiday makers

No outcome - another meeting to be arranged

7.0 Public Question Time

Designated maximum period of 10 minutes to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised

8.0 Highways and Footpaths

8.1 To receive **new** information on any Parish Highway including Public Footpath Issues

Email **15th July 2024 11.25 to Network Rail**

Reference Overhanging vegetation

Vegetation from the railway embankment is overhanging a footway and a road C1233 in Pontrilas Village Herefordshire

2 photographs uploaded

15th July 2024 11.28 Reply received Network Rail case 240715-000222

Thanks for getting touch

Your information has been received and has been logged in our system

We will keep you updated by email



Email **15th July 2024 14.57** to Ceri Belli

Reference Prow issues

Good afternoon Ceri,

We have a number of PRow issues which require attention,

- 1) The bridge at the South East end of the KZ13 (see jpg 002 & 004). Are the rails to assist walkers or prevent walkers from using the bridge also a number of horizontal rails are rotten and require replacing. The whole bridge requires an inspection as you may be able to see from the attached appears to be sagging in the middle. Can you arrange for a safety inspection and if considered safe for our Lengthsman to repair are you able to provide relevant specifications for the materials.
- 2) At the north end of the KZ13 there is a kissing gate which can probably be repaired (see jpg 007) however the wooden finger post has rotted off (see 007 & 005) can you please advise specification for replacement of post and finger.
- 3) Can you advise the process of obtaining grant funding for this work to be carried out?

Malcolm Walker Clerk to Kentchurch Parish Council

Email Thu **28/03/2024 16:31**

Good afternoon,

There are a number of issues within the Kentchurch Parish which our Footpaths Officer has reported.

- 1) KZ 22 which is a continuous series of steps down from the C1234 onto Station Approach towards the C1233. Volunteers have cleared detritus etc from the steps however the wooden hand rail which did run from top of the flight to the bottom is rotten and in danger of collapse if it was to be grabbed should anyone stumble on the steps. Replacement required.
- 2) KZ 10 Bannutree Lane end the finger post is completely out of the ground and leaning on the wall, post is fine just needs digging in again. (SEE Picture KZ 10)
- 3) KZ 17 The footpath should be at bottom corner of the field where there must have been a foot bridge once, the farmer has now planted that field and it is the one that was an issue last year, nothing been done as far as I can see, the corner is still fenced off but there is a sign on field gate further along PRow needs clearing and a new footbridge is required. (SEE Picture KZ 17)
- 4) KZ 7 Kentchurch end is very muddy probably worse when wet and warning signs on extra grid attached to the stile plus the bottom post for the handrail is very wobbly possibly rotten (SEE Picture KZ 7)
- 5) KZ 4 The metal footpaths sign has been removed although the stile is clear and easy to see.

Can you please arrange for these issues to receive attention Thank you

Malcolm Walker Clerk to Kentchurch Parish Council

Email **12th July 2024 10.58** to pfselpdesk@bt.com

Reference Overgrown Hedge/Tree

To: Property Facilities Helpdesk

Subject: Overgrown Hedge/Tree

Good Morning,

I have attached a photograph of the overgrown shrubs and trees from the BT Telephone exchange in Pontrilas Village Herefordshire

A request was made in July 2023 for this work to be undertaken on Ref No R3079523 however as you will see from the attached the shrubbery is again hanging over the Bus Stop and the footway, could you please arranged to have this cleared without delay back to your boundary thus making this village Footway safe and accessible for all.

Thanking you in anticipation Malcolm Walker Clerk to Kentchurch Parish Council

Reply email **16th July 2024 07.54**

Request R362136 status changed to planning



8.2 Agree future work for the Lengthsman

Maintenance works agreed, Councillor Mr John Chance Chairman to liaise with James Probert

A joint meeting with Welsh Water, BBLP Locality Steward Mr Paul Norris, Bridge Team Works Team, Herefordshire Council and Parish Council Representatives and Golden Valley Construction etc. had taken place and works have now been completed.

The Clerk instructed to write to above participants' involved reference excellent work

A plaque with details of local companies, date etc. to be mounted on the wall in Pontrilas Village

9.0 Information Sheet

Sheet to include update on previous action points and a list of correspondence received

Planning Applications Update

29th February 2024 Planning Consultation 240444 Rocklands Railway Terrace Access Pontrilas Hereford HR2 0BH

Application for approval of reserved matters following Outline approval 212128 Proposed detached dwelling, garage and new parking for Rocklands Approval of Reserved Matters

Application Still Valid

Correspondence

14th June 2024 Email reference External Audit from PKF Littlejohn HE0060 Receipt of documents

Notification of Exempt Status 2024

14th June 2024 Herefordshire Council

UK Parliamentary General Election Thursday 4th July 2024

Posters for Noticeboard ID required and Register to vote

10.0 Matters Relayed to the Clerk for Agenda of the Next Meeting

11.0 Confirmation of Date, Time and Venue of the Next Meeting

Ordinary Parish Council Meeting to be held in the G. V. Community Café Pontrilas Wednesday 18th September 2024 at 6.30pm

Meeting declared closed at 19.50

Signed.....

Parish Council Chairman Councillor Mr John Chance

Dated this day the 18th September 2024